

Section 12: Recreation and Programming
Subject: Inmate Program – Alcohol Abuse Treatment
Minimum Standard: 5120:1-8-11(D)
Revised: 07/2001, 04/2011, 10/2015

Authorized: _____ **Effective date:** _____
Sheriff Paul A. Sigsworth

POLICY

The Erie County Jail shall provide the opportunity for drug abuse treatment. The Erie County Jail shall outline eligibility requirements for inmates to participate in programs and guidelines and training requirements for outside agency personnel within the facility.

PROCEDURE

A. Eligible Inmates

1. Inmates may request to participate in the weekly Alcohol Anonymous meeting by submitting a request form indicating so.
 - i. Bayshore Counseling and Recovery Services will provide a counselor to conduct the meetings.
2. The officer receiving the request will place an IPAA appointment for that month in the inmates Appointment Screen in the Jail's Record Management System (JMS).
3. The Program's Officer will use the IPAA appointment list to create a list of eligible inmates, and place them on the approved list group (EAAA, AAAA, BA1, and BA2).
4. Inmates will be eligible for IPAA based on the following:
 - a. A maximum of 10 inmates for each group.
 - b. Inmates will be placed on the list based on how long they have been incarcerated in the jail.
 - c. Inmates who have been placed on the approved list, but refuse to go will be removed from the list and will not be allowed to attend for 4 weeks, or until a spot opens again.
 - d. Inmates with Keep Separates that conflict with IPAA will not be eligible.
 - e. The final decision on eligible inmates is that of the counselors from Bayshore Counseling and Recovery Services.

B. Schedule

1. E Control
 - a. Mondays, 1400 – 1500 hours.
2. A Control
 - a. Mondays, 1500 – 1600.
3. B Control
 - a. Group 1, Fridays 1400 – 1500.
 - b. Group 2, Fridays 1500 – 1600.

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C. Recording

1. The corrections officer conducting IPAA will log it as an IPAA (Inmate Program AA) Event in the Jail Log of the JMS. This record should include;
 - a. Date and time.
 - b. Name of inmates going.
 - c. Officer conducting IPAA.

D. Monitoring

1. IPAA will be conducted in the Jail Classroom
2. The officer conducting IPAA will run a report list for the group to attend (EAAA, AAAA, BA1, and BA2) from the Report List of the JMS.
3. Using that list the officer will escort the eligible inmates to the classroom.
4. The officer assigned to the E Control Board will monitor the IPAA group using the CCTV system.
5. After IPAA is over, the officer conducting it will return the inmates to their housing unit.
 - a. Prior to this each inmate will be search for contraband.

E. Training

1. Prior to allowing the counselor to see inmates, the jail will screen and train the counselor in accordance with the Staff - Use of Volunteers Policy of this Policy Manual.